

School District of West Salem  
Regular Board Meeting Minutes  
July 10, 2023  
Marie Heider Meeting Room – 7:00 p.m.

As noted on the Public Meeting Notice: Live streaming of this meeting was available on our District's YouTube page.

**Convene**

The meeting was called to order at 7:00 p.m. by President Catherine Griffin. The meeting was noticed to the Coulee Courier, La Crosse Tribune, WLSU Radio 89 FM, WXOW TV-19, WKBT-TV, WKTY, Union State Bank, First Community Credit Union, Village of West Salem, posted at each school, district website, and district office on July 6, 2023.

*Pledge of Allegiance to the American Flag*

Sean Gavaghan led everyone in the recitation of the Pledge of Allegiance and Erik Peterson recited the District Mission Statement.

*Roll Call*

Present: Erik Peterson, Bob Minard, Tom Grosskopf, Catherine Griffin, Robin Fitzgerald, and Sean Gavaghan. Also in attendance – Administration: Ryan Rieber, Ben Wopat, Heidi Horton, Mike Malott, Alex Hubing, Crystal Becker, Rick Kline and Shawn Handland; Student representative: Sam Stenberg. Recording secretary: Patrick Bahr. Excused: Chris Peterson, Payton Greer and Alyssa Harlan.

*Approval of Agenda*

T. Grosskopf moved, B. Minard seconded to approve the agenda as presented. Motion carried unanimously.

**Written and Oral Reports**

Business Operations Committee – T. Grosskopf reported on the agenda item transportation software update.

District Strategic Initiative updates from the Superintendent's Cabinet Team and the Superintendent were reviewed.

**Connection with the Community**

*Sam Stenberg, Student Representative, reported on:*

1. Legion baseball and softball, summer boys' & girls' basketball, volleyball, football, and tennis continue
2. CAT program had a week off and started back up again this week
3. Fall sports meeting is set for July 31, for the majority of fall sports
4. Seniors are continuing their Panther Portfolio Projects if they chose to complete them over the summer
5. NHS Blood Drive begins their planning processes tomorrow. The Blood Drive will be Tuesday, August 8, from 11-4:00.

6. Show Choir had vocal camp on June 19 and 20. They begin their choreography camp the first week of August.

*Correspondence*

A thank you note from the family of Robert Ruud was read.

*Public Comments* – None.

**Consent Agenda**

E. Peterson moved, B. Minard seconded to approve the following Consent Agenda items:

- a. the Regular Board Meeting Minutes of June 26, 2023;
- b. the invoices to be paid;
- c. to accept the donation from Eli Kirchner for the Nutrition Services Jane Doe Fund, from Andrew Labus for the Angela Labus Scholarship Fund;
- d. to accept the resignation of David McPheeters, Director of Buildings and Grounds
- e. to accept the administration's co-curricular recommendations for high school assistant volleyball coach-Jamie Holst & Brianna Meyer, head 8h grade volleyball coach-Amber Coe, head 7th grade volleyball coach-Nicole Shrake, middle school assistant volleyball coach-Addie Rojas, volunteer soccer coach-Steve Averbeck, high school assistant cross country coach-Cameron Robaczewski & Averie Duffy, volunteer high school assistant crosse country coach-Stacy Mitchell, assistant middle school cross country coach-Laura Deal, head middle school cross country coach-Heidi Propson, high school assistant football coach-Bob Gorniak, Nick Seibert, Ethan Ringlien, Caden Servais, & Mark Byom, high school volunteer assistant football coach-Ryan Olson, Ben Wopat, Erik Mathison, assistant girls' tennis coach-Brian Baker & Hailey Hudzinski, volunteer girls' tennis coach-Dennis Kreuser, head Adaptive Sports League (ASL) coach (3 seasons)-Ashly Serres, and assistant ASL coach (3 seasons)-Jack Reader;
- f. to hire Becky Clark as a 1.0 FTE Alternative Education Teacher.

Motion carried unanimously.

**Discussion/Action Items:**

T. Grosskopf moved, S. Gavaghan seconded to accept the Business Operations Committee's recommendation to approve Transfinder-Option 2 as the transportation software provider.

Motion carried unanimously.

R. Fitzgerald moved, S. Gavaghan seconded to approve the adoption of the Academic Standards for the 2023-2024 school year.

E. Peterson moved, B. Minard seconded to approve the following handbooks for the 23-24 school year: Employee Handbook, Elementary Student & Parent Handbook, Middle School Student & Athletic Handbook, High School Student Handbook, and Technology Handbook.

Motion carried unanimously.

Superintendent Rieber and Shawn Handland shared information regarding the state budget. No action was taken.

S. Gavaghan moved, B. Minard seconded to change the contract for the Director of Athletics from an at-will contract to an administrator contract. Motion carried unanimously.

**The list of to do items / information requests was reviewed. No action was taken.**

*Live Streaming of the Board Meeting ended, as noted on the Public Meeting Notice.*

### **Board Development**

Superintendent Rieber reviewed the 2023 update of the Strategic Plan and timeline for reporting.

### **Closed Session**

C. Griffin welcomed the motion for closed session: The Board will discuss, consider and, if appropriate, take action pursuant to Wis. Stats §19.85(1) (d) Except as provided in s. 304.06 (1) (eg) and by rule promulgated under s. 304.06 (1) (em), considering specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention, for the purpose of reviewing and adopting the district safety plan.

B. Minard moved, T. Grosskopf seconded that the Board convene in closed session at 8:44 p.m. A roll call vote was taken: R. Fitzgerald, Aye; S. Gavaghan, Aye; E. Peterson, Aye; C. Griffin, Aye; T. Grosskopf, Aye; and B. Minard, Aye. Motion carried unanimously.

*Closed Session*

### **Adjournment**

E. Peterson moved, S. Gavaghan seconded to adjourn at 9:10 p.m. Motion carried unanimously.

Respectfully submitted,

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Robin Fitzgerald, Clerk