

## Student Records

The Board's student records policy may be obtained from the Superintendent's office or viewed [here](#); parents and eligible students have a right to inspect and review student's records, request the amendment of the student's records to ensure that they are not inaccurate, misleading or otherwise in violation of the student's privacy, consent to disclosures of personally identifiable information contained in the student's records except to the extent that federal and state law authorize disclosure without consent; and complaints regarding confidentiality may be filed at the district administrator's office.

Directory information maintained by the district includes a student's name; address; photograph; participation in officially recognized activities and sports; height and/or weight, if a member of an athletic team; dates of attendance; date of graduation; and degrees and awards received.

Parents and eligible students may refuse to allow the Board to disclose any or all of such "directory data" upon written notification to the Board within fourteen (14) days after receipt of the Superintendent's annual public notice or enrollment of the student into the District if such enrollment occurs after the annual public notice. Any parent or eligible student who refuses to allow disclosure of directory data and who participates in the co-curricular activity must complete the appropriate acknowledgment, which includes a limitation on the refusal to disclose directory data obtained during the course of the student's participation in co-curricular activities.

In accordance with Federal and State law, the Board shall release the names, addresses, District assigned e-mail addresses (if available), and telephone listings of secondary students to a recruiting officer for any branch of the United States Armed Forces or an institution of higher education who requests such information. A secondary school student or parent of the student may request in writing that the student's name, address, District assigned e-mail address (if available), and telephone listing not be released without prior consent of the parent(s)/eligible student. The recruiting officer is to sign a form indicating that "any information received by the recruiting officer shall be used solely for the purpose of informing students about military service and shall not be released to any person other than individuals within the recruiting services of the Armed Forces." The Superintendent is authorized to charge mailing fees for providing this information to a recruiting officer.