



School District of West Salem



Activities by Outside Agencies

District Office
405 East Hamlin Street
West Salem, WI 54669
608-786-0700
608-786-2960 - Fax

Elementary School
475 North Mark Street
West Salem, WI 54669
608-786-1662
608-786-3415 - Fax

Middle School
440 East Avenue
West Salem, WI 54669
608-786-2090
608-786-1081 - Fax

High School
490 North Mark Street
West Salem, WI 54669
608-786-1220
608-786-1273 - Fax

Name of Organization Making Request: _____

Address: _____

Contact Person: _____ Date of Request: _____

Telephone Number: _____ FAX Number: _____

E-mail Address: _____

Deliver this form and a (digital when possible) copy of the material to be posted on the district web site under "Activities by Outside Agencies." Approved community, family and youth activities will be posted on the district web site.

NOTE: PLEASE DO NOT DISTRIBUTE MATERIALS TO SCHOOLS/STAFF.

Directions: E-mail, fax or deliver this form and material to appropriate grade level building office

4K-Grade 4 (frank.jane@wsalem.k12.wi.us)

Grades 5-8 (pearson.stephanie@wsalem.k12.wi.us)

Grades 9-12 (ledoux.joanne@wsalem.k12.wi.us)

Staff/district (quinn.monica@wsalem.k12.wi.us)

Posted materials shall have a telephone number on them in order for parents to get further information. Please allow enough time for approval and posting.

Save

This section is for school personnel only.

APPROVED _____

DISAPPROVED _____

If disapproved, reason why: _____

Signed: _____

Date: _____